



# APPLICATION FORM

APPLICATION FOR PROPERTY AT: \_\_\_\_\_

Surname: \_\_\_\_\_ Christian Name(s): \_\_\_\_\_

Date of Birth: \_\_\_/\_\_\_/\_\_\_ Drivers License No: \_\_\_\_\_ Car Reg No: \_\_\_\_\_

No. of Occupants: \_\_\_\_\_ Adults: \_\_\_\_\_ Children: \_\_\_\_\_ Any pets: No  Yes

Length of lease: 12 months

CURRENT ADDRESS: \_\_\_\_\_

PH: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_ (Email) \_\_\_\_\_

Current Landlord/Agent: \_\_\_\_\_ Ph: \_\_\_\_\_

Weekly Rental: \$ \_\_\_\_\_ How long at this address: \_\_\_\_\_

Reason for leaving current address: \_\_\_\_\_

Previous address: \_\_\_\_\_

Previous Landlord/Agent: \_\_\_\_\_ Ph: \_\_\_\_\_

Reason for leaving previous address: \_\_\_\_\_ Rent \$ \_\_\_\_\_ How Long: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ Full Time / Part Time / Casual

Net Income: \$ \_\_\_\_\_ P/W \$ \_\_\_\_\_ Per Annum (PROOF OF INCOME MUST BE PROVIDED)

Present Employer: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ How Long: \_\_\_\_\_

Previous Employer: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ How Long: \_\_\_\_\_

For self employed: Accountant's name: \_\_\_\_\_ Phone: \_\_\_\_\_

(For self employed please provide a statement of income from your accountant/tax returns)

(PROOF OF INCOME REQUIRED – LAST 3 PAYSLEIPS)

**REFERENCES:**

Referee 1: \_\_\_\_\_ Ph: \_\_\_\_\_ Relationship: \_\_\_\_\_

Referee 2: \_\_\_\_\_ Ph: \_\_\_\_\_ Relationship: \_\_\_\_\_

**NEXT OF KIN:** \_\_\_\_\_ Ph: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

**PLEASE NOTE:**

1. This application is subject to the owner’s approval.
2. Two weeks rent is to be paid separately by cash or cheque within 24 hours after approval of application.
3. Bond payments must be made by money order or bank cheque payable to the RTBA at the time of signing the lease. **NO PERSONAL CHEQUES ACCEPTED**
4. Keys will not be handed over until the lease agreement has been signed by all applicants.
5. This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the Landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.
6. I/We declare that the information supplied is true and correct and agree that the agent is permitted to make independent inquiries to provide the information to the Landlord for the purpose of assessing my/our eligibility to rent the property.
7. I/We have inspected the property and should my/our application be accepted by the Landlord, I/We agree to enter into a Residential Tenancies Agreement, pursuant to the Residential Tenancies Act 1997.
8. The TENANT agrees to accept the property in an “as is” condition and understands and accepts that the landlord is not obliged to make any improvements to the property.

**PLEASE NOTE**

Please note 100 points is required for identification purposes. Please include documents to this value with your application.

<b>Drivers Licence</b>	50 points	<b>Passport</b>	50 points	<b>Proof of Age Card</b>	50 points
<b>Student ID</b>	50 points	<b>Rates Notice</b>	50 points	<b>Utility Account</b>	30 points each
<b>Concession Card</b>	10 points	<b>Pension Card</b>	10 points		

**TENANCY COLLECTION STATEMENT:** The information on this form is being collected by W.L Carr & Sons Pty Ltd trading as Barnett Real Estate .It is a condition of application for a tenancy for any property managed by us, that you consent to us collecting and using personal information. We require this information so we can consider your application to rent a property.

We may provide this information and any or all information provided to us by any party to third parties including landlords, landlords agents and solicitors and various government or statutory authorities in the interest of openness and transparency between all parties concerned. We may also contact personal credit referees you nominate and exchange personal information according to normal commercial practice.

**DECLARATION:** I HEREBY OFFER TO RENT THE PROPERTY FROM THE OWNER UNDER A LEASE TO BE PREPARED BY THE AGENT. I ACKNOWLEDGE THAT I WILL BE REQUIRED TO PAY RENTAL IN ADVANCE AND A SECURITY DEPOSIT AND THAT THIS APPLICATION IS SUBJECT TO THE APPROVAL OF THE OWNER. I DECLARE THAT ALL INFORMATION CONTAINED IN THIS IS TRUE AND CORRECT AND GIVEN TO MY OWN FREE WILL. I DECLARE THAT I HAVE INSPECTED THE PREMISES AND I AM NOT BANKRUPT. SHOULD MY APPLICATION BE ACCEPTED BY THE OWNER I AGREE TO ENTER INTO A RESIDENTIAL TENANCIES AGREEMENT PURSUANT TO THE RESIDENTIAL TENANCIES ACT 1997.

ALL TENANCY CHECKS ARE DONE USING TICA - TENANT INQUIRIES - 190 222 0346 (Calls Charged at \$5.45 per minute, higher from mobile and pay phones – prices as of 18<sup>th</sup> March 2014.

Commencement Date of Tenancy: \_\_\_/\_\_\_/\_\_\_ Rental \$ \_\_\_\_\_ P/W \$ \_\_\_\_\_ PCM Bond: \$ \_\_\_\_\_

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**ALL SUPPORTING DOCUMENTS MUST BE ATTACHED TO YOUR APPLICATION. APPLICATIONS WILL NOT BE PROCESSED UNTIL THESE HAVE BEEN RECEIVED.**